

BP237

## PROBATION PERIOD FOR NON-CERTIFIED PERSONNEL

A probationary period for non-certified personnel is defined as the first ninety (90) days of employment for a new employee or for an employee who has been rehired following a break in service.

The probationary period will be used to allow the immediate supervisor time to closely evaluate the employee, and to encourage effective adjustment to the position. Only employees who meet acceptable standards of work during the probationary period will be retained.

The immediate supervisor must decide before the completion of the probationary period as to whether an employee has successfully passed the probationary period or should be dismissed prior to the end of the ninety (90) days.