

THE ABC'S OF KINDERGARTEN

Aa

ABSENCE

If your child is ill, please send a note with your child when he/she returns to school. If your child must leave early for a doctor's appointment, please go to the office and sign him/her out. The secretary will call the classroom.

ATTENDANCE

Attendance is very important. In kindergarten, so much of the work we do is oral or hands on, so it is impossible to make up everything that your child will miss. Your child's progress, both academically and socially, is influenced to a great extent by daily participation. Regular attendance without tardiness is crucial!

ARRIVAL & DISMISSAL

Please arrive on time. 7:45am-2:45pm are school hours. Children arriving between 7:00-7:45am will socially distance in the kindergarten hallway until 7:30am. At 7:30am, children will report to their classroom. Children that are still at school after 3:20pm will go to the office to await your arrival. Afternoon dismissal is at 2:45pm at the back of the building near the gym. A teacher will put your child in your car as you drive up. Please follow all rules regarding traffic flow for the safety of our children.

ALLERGIES

Allergies need to be written down and given to your child's teacher on or before your child's first day of school. This is imperative so that all school employees will be able to help your child.

Bb

BACKPACKS

To help your child carry messages and information to and from school you are asked to provide a clear or mesh backpack. Students will use their notebook to keep their papers and notes organized. Please review your child's notes and papers DAILY and REMOVE. Return the notebook to school in their backpacks each day.

BIRTHDAYS

Birthdays are special occasions for young children. If your child wishes, he/she may bring a store bought, prepackaged individual treat for the class. We will celebrate summer birthdays during the last few weeks of school.

BREAKFAST

Breakfast will be available for all children. The prices for breakfast and lunch are provided on the school website as well as the system website, www.sevier.org. We strongly encourage all parents to fill out the free/reduced lunch form provided in your registration packet. Breakfast will be served in the cafeteria.

Cc

CALENDAR

A calendar of events for the month will be sent home each month.

CONFERENCES

Parent-Teacher conferences are important. Conference sign up sheets will be sent home ahead of time. If you would like a conference at any other time, please call, email, send a message on Remind 101, or send a note to set up an

appointment. We can only discuss your child's academics with a parent or legal guardian.

CAR RIDERS

Car riders will drop off and pick up at the back entrance near the gym. The buses will be using the front of the school. If your child is a car rider, you must display your car tag every afternoon, otherwise you will be asked to go into the office and show ID to pick up your child.

CUSTODY

If your child has custody papers, a copy of the court order should be in the child's cumulative record. This is stored in the office. The court order can be given to your child's teacher or the school office.

CHANGE OF CLOTHES

Please send your child a change of clothes in a gallon size Ziploc bag to be kept at school in the event of an accident or spill. This includes a shirt, pants/bottoms, undergarments, and socks.

Dd

DISCIPLINE

Our classrooms are a small community where teamwork and good relationships are expected. We will spend time learning class procedures and practicing them. Each student is expected to act within our standards of behavior. The children will learn self-control and be guided to respect themselves and their classmates. The discipline policy is explained in the school handbook, as well as our own classroom rules.

DISMISSAL

Kindergarten will be a full day. Our day will begin at 7:45am and end at 2:50pm. Bus Riders will be taken to the front of the school to wait for their

bus. Car riders will be taken to the back of the building. If your child is a car rider, please make sure that you display your car tag so that it is easy for the teachers on duty to read. If you do not have your car tag with you, you will be asked to park in the front and go into the office to show ID to get your child.

DONATIONS

During the school year, there may be items that our classroom needs. We are grateful for any monetary or other donation to our classroom. We will use any money donated to purchase new items for our classroom.

Ee

E-MAIL

You can contact us via our e-mail addresses: karaownby@sevier.org
jonishuler@sevier.org sarastevens@sevier.org cristycarver@sevier.org
jeremykerr@sevier.org karenkerr@sevier.org. We will try to check our e-mail sometime during the day and will respond when we can. Please remember that we are busy teaching your children during school hours. If you have an urgent message, please call the office. The school number is 865-428-2171.

EMERGENCY CARD

Please complete and return the emergency card promptly (if you haven't already). If your phone number changes, please inform the school as soon as possible so that you can be reached in case of an emergency.

EMERGENCY CLOSINGS

In case of snow or other event that causes school to be dismissed early, we need to know how your child will be getting home. Please fill out and return the early dismissal form and return as soon as possible. Please make sure that anyone listed on the early dismissal form is also on the emergency card.

Ff

FIELD TRIPS

We hope to have field trips this year. Parents are welcome to chaperone! We will be sending more information as soon as it becomes available.

FACEBOOK

Please join our Catlettsburg Elementary School Tennessee Information Page on Facebook. This is a great way to keep up with the activities and announcements.

Gg

GYM CLASS

Our class will have a physical education class once or twice a week. The children are required to wear appropriate clothes and athletic shoes on those days.

Hh

HEALTH

Please let us know of special circumstances which may affect your child. These could include any medication that makes them sleepy, unusual happenings at home, etc. Also please let us know of any allergies your child may have, especially food allergies since we sometimes do cooking activities to complement our lessons.

HELP AT HOME

Please work with your child daily. Examples of things to work on are letters, letter sounds, numbers, matching numbers to quantity, sight words....

HOMEWORK

Beginning sometime in September, homework will be sent home approximately once or twice a week. Your child should complete each assignment. You may help your child, but please allow him/her to do the writing. Completing and returning homework helps build a sense of responsibility and prepares him/her for the coming years in school. Your child will be bringing home books to share with you at home. Please take the time to let your child read these to you. Occasionally, we will ask you to help our child in completing a "family project". These projects are designed to enhance our various themes, as well as holidays and special occasions.

Ii

ILLNESS

The question of when to keep your child home from school is often a difficult one, especially when decisions must be made first thing in the morning. It is important, however, to keep your child home if he/she is ill or running a fever over 100.4. This helps to make them more comfortable and prevents others from becoming ill. Children function more effectively in the classroom when they are healthy. If your child is absent, a note will be required for the absence to be excused. Each day of absence requires a parent note. Your child is permitted 5 parent notes per semester. Dr notes can be used for absences.

INDEPENDENCE

Independence is a goal for our students. Independence builds self-esteem and self-confidence. Kindergartners are very capable of doing many things on their own and we encourage them to do as much as they can for themselves in the classroom. Please work on the following self-help skills at home with your child: zipping, tying shoes, dressing themselves...

Jj

JOURNALS

One strategy that will be used to help convey the vital concept that “print conveys meaning” is the frequent use of journal writing. In these journals, the children combine their emerging writing skills with their drawing skills. As the children are exposed to a variety of phonics and reading experiences, journal entries will move from drawings and “inventive” spellings to more conventional writing.

Kk

KINDNESS

Students in our classroom are encouraged and expected to treat all members of our class, as well as others, with kindness and respect. Bothering others, bullying and interrupting learning will not be permitted.

Ll

LIBRARY

We will keep the library books here at school so the children can look at them each day.

LUNCH

Children may bring a packed lunch from home or eat a school lunch. Prices are listed on the school website or on the system website at www.sevier.org. If you send lunch money to school, please place it in a baggie or envelope labeled with your child's name and lunch money. Please place money in your child's notebook. All lunch menus can be accessed through the Catlettsburg website at www.cb.sevier.org. We will be eating lunch in the cafeteria this year. Please do not send anything that requires a microwave. We will be unable to heat anything for your child.

Mm

MATH

The kindergarten mathematics curriculum provides students with mathematical experiences that help them develop number sense and a positive attitude towards math that will continue through their school career and their lives. We employ a hands-on, problem solving approach.

MASKS

The current CDC Guidelines state that masks are not required, but may be worn if you choose. Masks will not be provided by the Sevier County Board of Education for this school year. If you desire for your child to wear a mask, you must provide it. **Please note that the CDC Guidelines are always subject to change.

Nn

NEWSLETTER

Newsletters are sent home periodically in your child's notebook. This will keep you informed about what is happening in our class, the skills we are learning, sight words, poems or songs to practice, special activities and upcoming events. Notes will be sent home to inform you/remind you about special events and activities.

NURSE

We are fortunate to have a wonderful school nurse, Mrs. Elaine. She will tend to minor scratches and scrapes, as well as sudden illnesses. For more serious injuries, she will contact you. Please be sure to send any change of contact numbers in case she needs to get in touch with you.

Oo

OUTSIDE PLAYGROUND SAFETY RULES

Please review these playground safety rules with your child:

1. No rough play. Keep your hands and feet to yourself
2. Do not leave the playground without permission.
3. Slide down the slide on your bottom.
4. Leave the rocks/mulch/sticks on the ground.

Pp

PARENT INVOLVEMENT

Your support of school activities makes your child feel important and sends the message that you value school. We will keep you informed of opportunities when you are able to participate in your child's education.

PROGRESS REPORTS

Progress reports are sent home once during every six week grading period. This will show you what your child knows, and which skills your child needs to work on at home.

Qq

QUESTIONS

Please feel free to call us at 865-428-2171, stop in, send us a note, email us or send us a message through Remind 101. See your child's teacher for the REMIND 101 code for their classroom.

Rr

RECESS

The children will play outdoors for 30 minutes each day as weather permits. Please keep this in mind when helping your child to select clothing for the day. Closed toe/athletic shoes are preferred.

REMIND 101

We use REMIND as a way of communicating with parents. It is an app that allows you to send and receive messages from your child's teacher during office hours. You will get detailed information on how to use this app from your child's teacher. Please sign up for this important system

RESTROOMS

We have restrooms down the hall from us and the children are allowed to go when needed. We will also take many breaks each day as a class. Unfortunately, accidents do happen, so please send a complete change of clothes in a gallon size Ziploc baggie labeled with your child's name. We will keep these in your child's cubby in case of emergency.

Ss

SNACKS

We will have snack time each day. We are asking for prepackaged, individually wrapped donations of snacks to be shared with our class. Cereal, gummies, vanilla wafers, graham crackers, goldfish, ... etc. are welcome but must be individually packaged. We cannot share from large containers by using zip-lock bags. These snacks should be healthy and have low sugar content. We can also use small bottles of water or juice pouches. When the snacks run out, we will send home a note to restock our supply.

SPONSORS

We need sponsors for our class t-shirts. Please let me know if you or a business can help us out. We will wear these on fun days throughout the year.

Tt

TARDY

Please try to refrain from being tardy to school. It is important for your child to be here every minute of our day. Tardy days can add up to unexcused absences. Your child will be counted tardy if he/she arrives after 7:45am. Classes begin promptly at 8:00 am.

TRANSPORTATION

Your child will not be allowed to go home a different way unless we have a written note from you explaining the change. Changes made by telephone calls late in the day may not always get to your child's teacher in time to make a transportation change. This is for your child's safety.

Uu

UNIQUE

Kindergartners learn that they are special and unique. Kindergartners have opportunities to describe how they are alike, as well as different, from others. They share their culture and learn about different cultures within the class.

Vv

VISITORS

Catlettsburg Elementary has a policy that ALL GUESTS (including familiar faces) are required to check in at the school office. We welcome and encourage family involvement. It is important to remember that while this may seem inconvenient to frequent visitors, it is the goal and responsibility of the

school to create a safe learning environment. Unfortunately, at this time, only people with essential business (previously scheduled meetings, nurse visits) will be allowed to enter the building. If this policy changes, we will let you know.

Ww

WRITING

Our writing program builds on what each child already knows. Writing begins with scribbles and proceeds to random strings of letters, words and spaces and eventual sentences. Your child will be encouraged and praised for all attempts and accomplishments in writing. Providing a risk-free environment is paramount to your child's progress in writing. If possible, please provide your child with writing tools, such as pencils, crayons, markers, and paper at home.

WATER

We do not have working water fountains...however, we do have water bottle fillers throughout the building. Please send a reusable water bottle with your student to ensure that they have access to water throughout the day. Please label the water bottle with your child's name.

Xx

We will have around twenty children in our class this year. Please keep this in mind when sending things to be distributed to the whole class. Please check with your child's teacher before sending things as this number can change at any time.

EXIT

Parents and other volunteers must exit and enter via the office at the main school entrance.

Yy

YOU

You are very important to your child's success in school. Please read with your child, look over and discuss the work they bring home each day, and praise them for all the wonderful things they accomplish. This will be a fun and eventful year for your child.

Zz

ZZZZ's Make sure that your child gets plenty of rest each night. Setting and keeping a bedtime is a wonderful gift you can give your child. It will help them to be alert and ready to learn each day.